



Airport fees and charges 2018

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The team of the Paris-Vatry Airport is at your disposal to inform you about the aeronautical charges rates, as well as the exemptions, in order to take into account information on your aircraft, and tariff simulations.

Airport fees (landing, parking, lighting and passengers) are due for each movement by the aircraft operator.

For security and safety reasons, in particular related to the management and organization of aprons operations, ground handling of aircraft over 4 tons MTOW is mandatory

The handling requests are to be send and managed with the airport operation office (contacts on the last page).

All charges are excluding taxes and VAT.

The weight of the aircraft is calculated from the maximum mass take-off weight (MTOW) on the certificate of airworthiness of the aircraft, rounded to higher per ton, or as it appears on the current year VERITAS register.

Convenience translation: these information are translated from French language which is the dispute reference.

A- AERONAUTICAL FEES

1- LANDING FEES

This fee is payable by any aircraft landing on an aerodrome open to public air traffic.

STANDARD FEES

Any aircraft of MTOW <4 tons	23,33 € Excl.taxes (28,00€ Included taxes)
Any aircraft of MTOW ≥4 tons	6,00€ per ton of MTOW
Passenger or cargo flights on contracted annual basis Reduced fees	4,20€ per ton of MTOW

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REDUCTIONS

→ Rotorcraft (helicopters, gyrocopters): 50%

EXEMPTIONS

→ Aircraft especially affected to movement of officials performing functions who are listed by a decision of the French Minister in Charge of Civil Aviation

→ Aircraft performing a forced landing on the airport due to technical incidents or unfavorable atmospheric circumstances.

GENERAL AVIATION PACKAGE

The sports associations and/or flying clubs and private owners with aircraft **maximum weight (MTOW) less than 2T**, exploited exclusively in private and non-commercial purposes may opt for an annual fee of **250.00 € Excl.taxes** per flying club, per association or per private owner.

This fee includes unlimited number of landings during the entire year.

This fee does not include runway lighting fee, or parking fee, nor any handling / assistance.

It is mandatory for sports associations and/or flying clubs and private owners to provide to the airport a proof of ownership of each aircraft upon payment of this package

TRAINING FLIGHTS

STANDARD FEES

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	Excl. taxes per ton MTOW
Full landing	6,00€
Touch and Go	1,50€
Go around	0,75€
Rejected Take-off	6,00€

For aircraft < 4 tons of MTOW, the cost of the first movement is 23,33€.

REDUCTIONS

→ Rotorcraft (helicopters, gyrocopters): 50% on full landing

2- LIGHTING FEES

The lighting fee is payable by all aircraft performing a takeoff or landing on the airport open to public air traffic or night time or day in poor visibility, at the captain's request or for security reasons on the orders of the authority responsible of the runway lighting.

	Excl.taxes
Per Landing or Takeoff	40,00€
Per Touch & Go or Go around	20,00€
Per Rejected Take-off	20,00€

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3- PARKING FEES

The fee is payable by any aircraft parking on surfaces intended for this use.

The parking charge is calculated per hour of parking based on the weight of the aircraft. The duration of parking is deducted for every aircraft between the time of landing and take-off time. Each started hour is due.

The airport determines the stand location of the aircraft.

Note: for security and safety reasons, in particular related to the management and organization of aprons operations, ground handling of aircraft over 4 tons MTOW is mandatory

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STANDARD FEES

	Excl.taxes per ton and per hour
Trafic areas	0,20€
Distant areas	0,10€
Long-lasting (upper in 5 days.)	On preliminary quotation

Time Exemption

These rates are applied to all aircraft after an exemption of:

- ➔ 3 hours for all non Cargo-Aircraft-Only Aircraft
- ➔ 24 hours for all Cargo-Aircraft-Only Aircraft
- ➔ 5 days for all commercial aircraft based on our airport

EXEMPTIONS

Aircraft specially assigned to the movements of the persons exercising functions, appearing on a list established by decision of the French Minister in charge of Civil Aviation.

4- PASSENGER FEES

The fee is due per any departing passenger, for the use of facilities furnished for boarding, landing and the passenger's welcoming. It is applied to any carrier operating an aircraft on commercial purpose, or to an aircraft greater than or equal to 4 tons MTOW and which is not operated on commercial purpose:

BASIC FEES

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	Per departing passenger
National flight	3,75€
International flight (Schengen or no Schengen)	4,75€

EXEMPTIONS

- ➔ Children less than two years
- ➔ Direct transit passengers
- ➔ Crew members
- ➔ Passengers of an aircraft compelled to land to the airport
- ➔ Passengers of an aircraft making a technical stopover
- ➔ Passengers of an aircraft performing a medical evacuation on emergency

5- REDUCED MOBILITY PERSONS (PRM) FEES

The fee is payable per passenger on departure, for the use of the facilities provided for the boarding, deboarding and passengers handling.

This fee shall be payable for any passenger eligible to the passenger fee.

The persons with reduced mobility (PRM) fee, is consistent with Regulation No 1107/2006 of the European Parliament and of the Council of July 05th, 2006 to July 1st, 2008.

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BASIC FEES

	Per departing passenger
PRM Fee	1,00€

EXEMPTIONS

- Children less than two years
- Direct transit passengers
- Crew members
- Passengers of an aircraft compelled to land to the airport
- Passengers of an aircraft making a technical stopover
- Passengers of an aircraft performing a medical evacuation on emergency

6- LDCS FEES

LDCS (Local Departure Control System - computer system for the registration and boarding) fee is due per passenger requiring registration within the passenger terminal:

	Per passenger departing
Use of the LDCS	0,30€

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EXEMPTIONS

- Children less than two years
- Direct transit passengers
- Crew members
- Passengers of an aircraft compelled to land to the airport
- Passengers of an aircraft making a technical stopover
- Passengers of an aircraft performing a medical evacuation on emergency

7- EXCEPTIONAL OPENING FEES

Request for landing or take-off beyond ATC published hours in AIP France or NOTAM ATS provided is Air Flight Information Service	150€ per movement
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8- FUEL FEES

Fuels and oils for the use of aircraft are sold at the current oil price. The airport receives no fuel charge to support a very attractive fuel offer.

B- INCENTIVE MEASURES FOR THE CREATION OF NEW LINES AND THE INCREASE OF THE OFFER ON EXISTING REGULAR LINES

Paris-Vatry Airport wishes to introduce a new tariff policy in a sustainable manner, within the limits of authorized management, to reduce the costs attributable to both airlines and passengers.

To reinforce the development of traffic at Paris-Vatry Airport, meet the growing needs for air mobility of its customers as well as to reinforce the accessibility of the region to a greater number of French and foreign visitors, this new policy includes, among others, incentive measures.

These incentives are **non-discriminatory**, applicable to all passengers airlines (or the passenger transport organizer) in a **transparent** manner and **limited in time**.

They are presented in a specific document and implemented under 3 chapters:

- **Chapter 1** : New routes launching
- **Chapter 2** : Traffic development on existing routes
- **Chapter 3** : Passenger volume increase bonus from all destinations

This generous incentives policy is coupled with a set of marketing accompanying measures, detailed in the "Marketing Support" chapter of this document.

This document is public and is available on request from the Airport Development Department (contacts at the end of this document).

C- EXTRA-AERONAUTICAL FEES

1- CONCESSION FEES – LONG TERM

The use of the public space of Paris-Vatry Airport gives rise to the payment of a concession fees.

For long-term occupancy, this charge is calculated annually according to the surface of used floor-space:

- In the administrative building: 120€ per sq. metre per annum
- In freight terminal 1: 80€ per sq. metre per annum
- In freight terminal 2: 90€ per sq. metre per annum
- In the passenger terminal: 90€ per sq. metre per annum

These rates are shown excluding others charges: electricity, cooling...

The details of premises on offer and their surfaces are available upon request.

2- INCENTIVE MEASURES AT IMPLANTATION

As part of the implementation of a new economic activity on the airport, Paris-Vatry Airport proposes a reduction for 3 years of the long-term concession fees.

	1 st year	2 nd year	3rd year
Passenger terminal	50%	25%	10%
Freight terminal n°1	60%	30%	15%
Freight terminal n°2	40%	20%	0%

The selected date of commencement of the incentive is the signing of the temporary occupation permit.

In case of return of the premises because of the occupant, it will have to repay the share of the incentives that it has been able to benefit in the current year.

These measures only concern already furnished offices.

These measures do not concern individual and collective rental charges.

Companies setting up on airport premises can benefit from tax and social benefits through mechanisms such as the CRSD (defence site revitalization contract).

The airport development service provides the contacts of the organizations in charge of information and the methods of obtaining them.

3- CONCESSION FEES – SHORT TERM

For short-term occupancy, the charge is calculated per day or half-day. The following services are usually included.

Service / Location	Details of the service	Price excl. taxes
Meeting room in the passenger terminal (170 m ²) Air-conditioned	1 day	380 € (+ 80 € charges)
	½ day	240 € (+ 60 € charges)
Meeting room 3 rd floor of the administrative building (55 m ²) Air-conditioned	1 day	190 € (+ 40 € charges)
	½ day	120 € (+ 30 € charges)
Meeting room 1 st floor of the administrative building (130m ²) With terrace	1 day	240 € (+ 60 € charges)
	½ day	150 € (+ 40 € charges)
Equipment	Video projector + screen + sound system + WiFi	80 €
Charges include: <ul style="list-style-type: none"> - Heating - Air-conditioning - Utilities (water – electricity) - Cleaning 		

4- FEES FOR FILMS AND SHOTS

These fees are valid for services performed between 06h00loc to 21h00loc, except Sunday, holiday and night.

100% supplement for all services performed on a Sunday, a public holiday or between 21h00loc and 08h00loc.

Type	Location	Details of the service	Price excl. taxes
Reception of a shooting of feature films, TV movies, ad movies	Land side	½ day	1000€
		1 day	1800€
	Air side (subject to acceptance by the authorities)	½ day	1400€
		1 day	2500€
Reception of a shooting of short films, company films	Land side	½ day	500€
		1 day	900€
	Air side (subject to acceptance by the authorities)	½ day	700€
		1 day	1300€
Reception of a photographic report	Land side	½ day	300€
		1 day	500€
	Air side (subject to acceptance by the authorities)	½ day	450€
		1 day	650€
Provision of a photographic report The delivery of images and assignment of rights (credits) are included. Exclusive rights of reproduction and representation assigned for all destinations and all media	Land side	4 hours	655€
		8 hours	1180€
		Extra hours	135€
	Air side (subject to acceptance by the authorities)	4 hours	835€
		8 hours	1540€
		Extra hours	180€
	Supplement for video editing		
- Creation animated video support from 1 to 2 mn			
- Visual intro after effect creation (nature and date of the operation)			
- Chronological animation of the shots			
		- Sound wrapping integration	

These fees include:

- Parking spaces for technical equipment
- Privatization of spaces
- The provision of a full-time accompanist for monitoring the film or report staff (1 accompanying for 10 people)
- The provision of energy in buildings

These fees do not include, but can be obtained on request and quote:

- Additional support for staff on the land side
(1 accompanying for 10 people)
- The additional accompaniment of the staff on the ramp side
(1 accompanying for 5 people)
- Accompaniment in vehicles of the staff on the ramp side
- The rental of rooms or spaces

5- VEHICULES PARKING FEES

		VAT Excluded	VAT included
Parking cars	Parking duration between 0 and 2 hours	Free	Free
Park P2, P3 et P4	Beyond, for every duration of 24 hours indivisible	4,16€	5€
	Parking package for duration of 6 and 7 days	20,83€	25€
	In case of loss of ticket	83,33€	100€
Parking bus, shuttle and taxi Park P1	On prefectural authorization and / or airport authorization. Regular service of more than 100 km: access rules to obtain from the airport.	Free	Free
Parking cars Distant Park	Any duration	Free	Free
Parking Motorcycle	Any duration	Free	Free
Parking cars Private airport Park	Any duration Limited access to : <ul style="list-style-type: none"> - Airport staff, - Airport's subcontractor staff - Staff of enterprises renting airport offices - CAA (DGAC) staff - State authorities and local communities services - Guests validated by the airport 	Free	Free
Troubleshooting and rescue vehicles	Only in the context of an intervention	Free	Free

6- COMMERCIAL ROYALTIES

No industrial, commercial, or artisanal activity can be carried out within the airport without special authorisation (authorisation of activity) delivered by Paris-Vatry Airport.

This activity will give rise to the payment of commercial royalties.

Standard commercial royalties are 10% of the turnover generated at the airport.

The terms and conditions are defined in the context of an occupancy agreement.

D- HANDLING

For security and safety reasons, in particular related to the management and organization of aprons operations, ground handling of aircraft over 4 tons MTOW is mandatory

The handling requests are to be send and managed with the airport operation office (contacts on the last page).

1- COMMERCIAL PASSENGER FLIGHT ASSISTANCE PACKAGE

The commercial passenger flight assistance package is mandatory for all commercial flights with passengers, except for business aviation flights for which a specific package is described below.

This package includes the following services:

For passengers:

- ➔ Passenger registration and boarding pass edition
- ➔ Baggage weighing
- ➔ Boarding and/or deboarding of passengers
- ➔ Unloading and/or loading of baggage

For aircraft and flight crew:

- ➔ Assistance to marshalling of each aircraft and its chocking
- ➔ The ground equipment needed for baggage handling
- ➔ The GPU, for the duration of the stopover (maximum of 2 h)
- ➔ One stairs during the boarding and deboarding of passengers
- ➔ The basic cleaning

- ➔ Crew welcoming
- ➔ The use of terminal facilities and access to the VIP / crew lounge
- ➔ Access to internet (Wi-Fi) and television
- ➔ Crew transportation, if necessary, to and from the terminal
- ➔ Crew baggage handling
- ➔ The mass and balance sheet according request or agreement with the airline
- ➔ The access of weather data
- ➔ Coordination of requests for catering, hotels, taxis, rental cars
- ➔ Sending the messages of movements

STANDARD FEES

The cost of a turnaround is valid only when the assistances arrival and departure are in continuity in a maximum amplitude of:

- 03:00 for a plane with less than 230 seats
- 05:00 for a plane from 231 seats

Otherwise, two ½ turnaround rotations will be charged.

The technical stop is an arrival and an empty departure and / or fuel stop.

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Aircraft's Seats	Full Turnaround	½ Turnaround	Technical stop
Less than 19 seats	220,00€	170,00€	110,00€
20 to 50 seats	360,00€	279,00€	178,00€
51 to 100 seats	560,00€	406,00€	180,00€
101 to 120 seats	700,00€	542,00€	350,00€
121 to 150 seats	880,00€	682,00€	440,00€
151 to 200 seats	1040,00€	806,00€	520,00€
201 to 230 seats	1260,00€	976,00€	630,00€
231 to 280 seats	1420,00€	1100,00€	710,00€
281 to 320 seats	1980,00€	1534,00€	990,00€
321 to 380 seats	2540,00€	1968,00€	1270,00€
More than 380 seats	3080,00€	2387,00€	1540,00€

REDUCTIONS

Paris-Vatry Airport is the only Cat A French airport offering an integrated airport and assistance services solution.

Therefore, reduced rates can be negotiated depending on the number of movements and the number of seats offered, and on the basis of a contract of assistance (SGHA) concluded with the airport.

For the establishment of such a contract, please first contact the business development department (end of document contacts).

INCREASES

→ Sunday:	50%
→ Night (from 09:00 pm to 06.00 am, local time) :	50%
→ Public holiday :	100%
→ Cancellation with less than 24 hours notice	50%
→ Flight delay above 1h :	20%
→ Flight delay greater than 2h :	50%

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2- GENERAL AVIATION, BUSINESS, AND MEDICAL EVACUATION PACKAGE

Assistance package is mandatory for all aircraft with more than 4 tons, doing one of these categories of flights.

This service meets the requirements of safety and will be billing, whether it has been requested or not.

It will apply on request for all aircraft of less than 4 tons, operated in non commercial activity.

This package includes the following services:

For passengers:

- Passengers welcoming
- The use of terminal facilities and access to the VIP / crew lounge
- Access to internet (Wi-Fi) and television
- Passengers transportation, to and from the terminal
- Baggage handling

For aircraft and flight crew:

- ➔ Assistance to marshalling of each aircraft and its chocking
- ➔ Crew welcoming
- ➔ The use of terminal facilities and access to the VIP / crew lounge
- ➔ Access to internet (Wi-Fi) and television
- ➔ Crew transportation, to and from the terminal
- ➔ Crew baggage handling
- ➔ Access to weather data
- ➔ Coordination of requests for catering, hotels, taxis, rental cars
- ➔ The use of security means according to the current directives
- ➔ Sending movement messages

This package does' not include any GPU or stairs.

STANDARD FEES

MTOW	Package
From than 4T	92,00€
From 4 to 6T	255,00€
From 6 to 10T	300,00€
From 10 to 25T	405,00€
Over than 25T	700,00€

REDUCTIONS

For flights with no departing and arriving passenger (ferry- ferry), we will applies a 50% discount to the standard fees.

INCREASES

- ➔ Sunday : 50%
- ➔ Night (from 09:00 pm to 06.00 am, local time) : 50%
- ➔ Public Holiday : 100%
- ➔ Cancellation with less than 24 hours notice 50%
- ➔ Flight delay above 1 hour : 20%
- ➔ Flight delay greater than 2 hours : 50%

3- CARGO HANDLING

Paris-Vatry airport provides airlines and freight forwarders agents with all the services of assistance to aircraft and air cargo terminal / warehouse.

Aircraft assistance is billed on a flat-rate basis, depending on the mass of cargo and / or type of aircraft.

We also operate the operations carried out in the cargo terminals, such as the unloading of the trucks, the security (authorized agent), the storage, the pallets build-up, the brake-down of pallets, the preparation of parcels order and all related documentary and customs follow-up

Rates are basically based on a price per kilogram.

The treatment and services are differentiated according to the nature and specificities of the goods, especially between the General Cargo, perishable/pharmaceutical and outside.

For airlines, accepted freight is RFC (Ready For Carriage) only.

For freight forwarders agents, some freight preparation services are available.

Details and a full quotation can be obtained on request from the commercial cargo department or from the freight office. (Contacts at the end of the document)

REDUCTIONS

Reduced rates and / or trucking aids can be negotiated depending on the number of movements on the basis of an assistance contract (SGHA) concluded with the airport.

For the establishment of such a contract, please first make a connection with the commercial cargo department.

4- TECHNICAL ASSISTANCE PACKAGE FOR TRAINING FLIGHT

The technical assistance package for training flight is mandatory for all aircraft greater than or equal to 4 tons MTOW, performing training flights on this airport and using aircraft's parking.

This service meets the safety requirements and will be billed, if it has been requested or not.

This package includes:

- ➔ Aircraft parking fee for 3 hours
- ➔ Assistance to marshalling of each aircraft and its chocking
- ➔ One stairs during the boarding and deboarding of crew
- ➔ Crew welcoming
- ➔ Crew transportation, to and from the terminal
- ➔ The use of security means according to the current directives
- ➔ The use of terminal facilities
- ➔ Access to weather data
- ➔ Sending movements messages
- ➔ Access to the VIP lounge
- ➔ Access to internet (Wi-Fi) and television
- ➔ Coordination of requests for catering, hotels, taxis, rental cars

This package does' not include any GPU.

STANDARD FEES

MTOW	Package
From 4 à 6T	100,00€
From 6 à 10T	150,00€
From 10 à 25T	200,00€
Over than 25T	300,00€

INCREASES

→ Sunday :	50%
→ Night (from 09:00 pm to 06.00 am, local time) :	50%
→ Public holiday :	100%

5- REFUELING

Fueling services are available every day, from 08:00 to 18:00 local time. Any request outside these hours should be the subject of a preliminary request of one hour.

Fueling services request outside 08:00 - 18:00 local time	150€ per request
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6- REQUEST OF HIGHER RFF (FIRE LEVEL)

The RFF levels (SSLIA) in force at Paris-Vatry Airport are 2, 5 or 7.

French regulations and official publications define the implementation conditions and schedules for each level. They are published in AIP France and / or in NOTAM. In these cases, the service is financed by the Airport Tax, paid by airlines to French civil aviation authority (DGAC).

However, an air operator may request an elevation of the RFF level in order to benefit of a higher level of security for a flight. If this request is feasible, the airport will invoice this service as follows:

Request of RFF level more than Request of RFF (Fire level) higher than the level required by French CAA regulation	
Level 5 or level 7 request	150€ per request
Level 9 request	1200€ per request

7- DEICING

MTOW	Per operation	Per Liter
Less than 40T	350,00€	3,30€
From 41 to 100T	365,00€	3,30€
From 101 to 200T	380,00€	3,30€
From 201 to 300T	400,00€	3,30€
Over than 301T	420,00€	3,30€

8- OTHER HANDLING

Relative to the aircraft

Description	Unity	Euros
GPU	Per ½ hour	75,00€
Air start Unit	Per start-up	275,00€
Toilet Service	Simple point	120,00€
	Multiple points	220,00€
Water service	Simple point	120,00€
	Multiple points	220,00€
Aircraft sealing	Package per aircraft	120,00€
Nighttime surveillance	Per hour (mini. 6 hours)	50,00€
Push-Back	MTOW < 100T	60,00€
	MTOW > 100T	120,00€
Highloader (Marrel)	Per hour	440,00€
Passenger stairs	Per hour	50,00€
	Per day	350,00€
Technical stairs	Per hour	25,00€
	Per day	180,00€
Aerial lift	Per day	On quote
Luggage loader	Per hour	40,00€
Wheel with nitrogen inflation	Per bottle	200,00€
	Per wheel	100,00€
Forklift (3T)	Per hour	50,00€
	Per day	300,00€
Forklift (16T)	Per operation	300,00€
Cleaning of parking stand		200,00€
Ballast	Per bag	20,00€
Dishwashing	Per ½ hour	25,00€

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Relative to the passenger's aircraft cleaning

- ➔ Basic cleaning: included in the passenger fee package.
- ➔ Standard cleaning : 0,85€ x seats
- ➔ Complete cleaning : Night : 2,00€ x seats

Passengers aircraft list of cleaning tasks				
	Services	Basic	standard	complete
Cockpit	Empty the bins			X
	Wipe the trays			X
	Clean seats			X
	Clean the floor and vacuum			X
Cabin	Remove wastes from bock pocket		X	X
	Restore safety instructions		X	X
	Wipe et tidy up the trays		X	X
	Cross the seat belts		X	X
	Clean seats			X
	Headrest changing		On request	X
	Wipe the armrests			X
	take earphones off		X	X
	Clean the stands of arrangement of luggage			X
Ground	Clean the floor	On request	X	X
	Vacuum	On request	X	X

Passenger aircraft list of cleaning tasks				
	Services	basic	standard	complete
Galleys	Change garbage bags	x	x	x
	Wipe work-top			x
	Wipe retractable tablets			x
	Wipe kitchen sinks and faucets			x
	Wipe mirrors			x
	Wipe the outside of ovens			x
	Sweep the ground down and backs trolleys			x
	Clean the coffee machine			x
WC	Wipe mirrors		x	x
	Clean the basin	On request	x	x
	Wash the ground		x	x
	Wipe washbasins and surfaces		x	x
	Change the garbage bags	x	x	x
Others	Clean tracks on doors, ceilings, partitions			x
	Open the shutters of portholes			x
	Fill consumables with the products of the airline company			On request

Relative to the airport staff

- Minimum of perception : 1 unit
- 50 % increase in price of between 10:00 pm and 06:00 am on customer request

Services	Unit	Euros
Handling agent	Hour	45,00€
Reception agent	Hour	45,00€
Accompanying vehicle in runway	Hour	40,00€

E- INFORMATIONS, TERMS & CONDITIONS

Convenience translation: these information are translated from French language which is the dispute reference.

General Provisions

On any aerodrome open to public air traffic, services provided to the users and to the public give rise to remuneration, under the shape of fees perceived for the benefit of the operator who supplies services.

On the basis of a program communicated by the operator, the Paris-Vatry Airport can practice tariff discounts according to the volume of activity or for the starting up of new regular routes or charter flights.

These Terms and Conditions supersede any other document that the client may wish to apply. The commissioning or ordering of a provision or service, as well as the sole utilisation or use of equipment, locations, premises etc are accepted to imply an express consent, complete and without reserve of these Terms and Conditions

Reference to IATA SGHA (2004) « AHM 810 Main Agreement »

Except other agreements, the General Conditions of Paris-Vatry Airport are subjected to the 2008 version of the Standard Ground Handling Agreement (SGHA) "AHM 810 Hand Agreement" established by the International Aviation Transport Association (IATA) and such as published in the Airport Handling Manual.

Applicable capacities regarding aeronautical services

Fleet of the beneficiary

It is up to the beneficiary to inform the Paris-Vatry Airport of any modification brought to its fleet for aircraft using or susceptible to use the Paris-Vatry Airport: purchases, sales, rents, leasing, modifications of the characteristics of aircraft, etc., at the risk of being charged at erroneous rates.

In this case, the beneficiary cannot take advantage of any regularization on the already emitted invoices. The modifications will only be effective from the date of reception by the airport of the notification of the modifications or the certificate of airworthiness.

Declaration of exemption of VAT

All prices are excluding VAT.

VAT is charged to the current normal rate (20,00 % on January 1st, 2014).

The regime of application of VAT on the airport fees and handling cost, was defined by the law of finances of December 31st, 1995 which is summarized below:

Aircraft operator	
French airline companies of transport approved (*) realizing less than 80 % of their traffic abroad	Liabile
French airline companies of transport approved (*) realizing 80 % or more their traffic abroad	Not subject
Foreign airline companies of transport approved or aircraft of foreign states used within declared missions	Not subject
Private aviation or business flights operator or aerial work operator	Liabile
French and foreign military aircrafts or aircrafts of French or foreigners states	Liabile

(*) companies defined in articles L.6412-1 and -2 of French transport Code.

The conditions of exemptions will be applied according to the instruction of the General Code of the current taxes to the date of application of price lists (4 ° II of the article 262) as follows:

"The French companies mentioned as per appendix A and all the foreign companies, excepted those mentioned as per appendix B of the instruction, do not have any longer to deliver a certificate. Only the French companies not mentioned as per the appendix A and the foreign companies mentioned as per appendix B, and wishing to benefit from this exemption makes a commitment to supply to the Paris-Vatry Airport a valid certificate for the current year."

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This document guarantees that the services with destination either of foreign countries or FRENCH OVERSEAS DEPARTMENTS AND TERRITORIES, with the exception of Metropolitan France, represent at least 80 % of the services exploited by the beneficiary (article 262 of the General Code of the Taxes). The beneficiary makes a commitment to send to Paris-Vatry Airport this certificate by January 20th of every year at the latest for an application on January 1st.

In case of absence of this certificate, Paris-Vatry Airport will emit the invoices of the beneficiary with the rate of the current VAT. In this case, the beneficiary cannot take advantage of regularization on the already emitted invoices. The modifications will be effective only from the date of reception of the certificate.

For aircraft or flights made for another company, the application of the VAT is a function of the regime to which the company which is charged for the airport services is submitted.

Invoicing:

Aeronautical fees are to be paid cash before any take-off.

In case of no cash payment by the beneficiary whose aircraft uses the airport during the opening hours of airport operation office (CASA), the invoice will be sent to the beneficiary, increased by a lump sum of expenses of 10,00€ TTC; this lump sum not exempting possible expenses of recovery and dispute as below.

Extra-aeronautical fees are payable on invoice issued by the Paris-Vatry Airport.

Disbursement fees

For any expenses made in the name of and for the account of the customer with a provider, third supplier of Airport Paris-Vatry, every amount of this order will be increased of 10% on invoice for disbursement fees.

A minimum amount of the disbursement fees will be:

- For catering services: 20 €
- For hotel accommodation: 40 €
- For taxi services: 20 €

Methods of settlement

The beneficiary can settle his invoices:

- In € cash, if the amount is less than 1100 Euros
- By bank check or postal check, with French bank validity, to "l'Agent Comptable"
- By bank card (Visa, Master Card, American Express)
- By direct debit from the bank or postal customer's account

- By bank transfer

BIC : **TRPUFRP1**

IBAN : **FR76 1007 1510 0000 0020 0338 562**

for the order of :

**AEROPORT DE VATRY
ETS PUBLIC DE GESTION
TRESOR PUBLIC
51000 CHALONS EN CHAMPAGNE**

BANK CODE	DESK CODE	BANK ACCOUNT NUMBER	RIB KEY
10071	51000	00002003385	62

IMPORTANT

To avoid requests for missing information, and to enable us to process your query as quickly as possible, always state: the number of the invoice in question, the date of the flight and the flight number.

Note: The banking charges relative to the payments operated through banking institutions are chargeable to the customer, who will have to stipulate on his order: "payment chargeable to the issuer".

Deadlines of payment

Invoices are made out net of any discounts applicable, and must be paid in full on their due date.

Complaints and Recovery

Any complaints or other appeal against payment will not affect the payment. All such appeals are to be submitted before their due date to the following address:

Etablissement Public de gestion de l'Aéroport de Vatry
CS 90006
51555 Châlons-en-Champagne Cedex
France

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In the event of late payment, Paris-Vatry Airport (Etablissement Public de gestion de l'Aéroport de Vatry):

- reserves the right to demand immediate payment for the total amount of services invoiced ;
- apply on all outstanding sums an interest rate, that is 3 times the current prevailing legal rate ;
- may call, by the simple issuing of a formal notice, on sureties and guarantees offered by third parties to settle outstanding amounts due.

Guarantees, money deposit

Any user is required to provide adequate guarantees based on the estimated forecast traffic, the amount and the duration of the contract of ground-handling or occupation agreement.

Thus, any scheduled airline serving the Paris-Vatry Airport is subject to the deposit of a deposit equivalent to one month of aeronautical fees and estimated handling costs.

For seasonal or charter activities, an amount equivalent to 50% of the cost of the airport must be paid in advance of the flight. The remainder will be invoiced at the emission of each flight.

Legal disputes

This entire document is translated from French language which is the dispute reference.

On the choice of Paris-Vatry Airport, the dispute procedure can takes on the following modalities:

- Implementation of the procedure planned by the French Code of Transport

Article L. 6123-2. After unsuccessful notice of the debtor to regularize the situation, the seizure of an aircraft operated by the taxpayer or owned, may be requested from the judge of the place of performance, by the authorities and in the following situations:

- Minister for Transport, (....)
- The aerodrome operator in case of non-payment or insufficient payment of airport fees;
- The noise airport control authority, (...)

The judge's order of execution is transmitted to the aerodrome air traffic authorities for immobilization of the aircraft. The order shall be notified to the debtor and to the aircraft owner where the payer is the operator.

The cost of the seizure shall be borne by the taxpayer.

Payment of amounts due entails the lifting of the seizure. "

- Common law procedure.

Any questions regarding the Terms and Conditions and the benefits governed by these Terms and Conditions shall be subject to French law, to the exclusion of any other right. Only the French version of these Terms and Conditions shall prevail in case of dispute.

Any dispute arising in connection with the interpretation or enforcement of these Terms and Conditions and / or services governed will be the sole jurisdiction of the courts of Châlons-en-Champagne (France).

F- CONTACTS

CONTACT DETAILS

Department	Phone	E-mail
Station/ Operations office	+33 3 2664 8230	ops@parisvatry.com
Cargo office	+33 3 2664 8225	handling@parisvatry.com
Finance & administration	+33 3 2664 8282	compta@parisvatry.com
Operation manager	+33 3 2664 8213	aperrinaux@parisvatry.com
Cargo sales manager	+33 3 2664 8261	ymaugran@parisvatry.com
Development manager	+33 3 2664 8259	lgoret@parisvatry.com
Commercial & marketing assistant	+33 3 2664 8262	psommier@parisvatry.com
Managing Director	+33 3 2664 8257	slafay@parisvatry.com

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